



**Interreg**



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**Euro-MED**



# How to manage the Committees members in the Euro-MED website

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# Introduction

As a National Authority, you can use this link to connect to the committees webpage:

<https://interreg-euro-med.eu/en/committees-members/>

This link allows you to manage the members of the different committees and mailing-lists from your country, directly from the Interreg Euro-MED website.

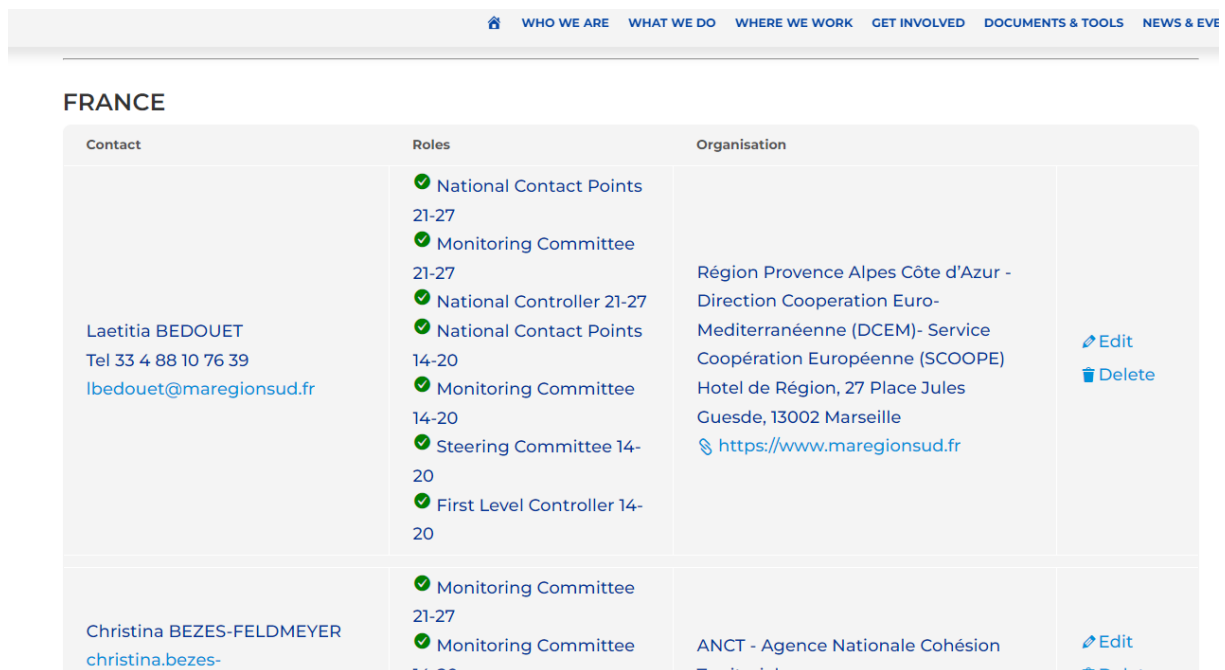
The access to this page is only granted to the persons already present in the database. So, if you cannot access the page, please check first with your National Contact Point to add you in the list.

Some of this information (NCP, MC, ...) will appear on the Programme's website, please pay particular attention when entering or updating it.

## Use of the web page

### General overview

The webpage will present the list of people for your country, their contact details and their membership to the various committees:



Navigation: [Home](#) [WHO WE ARE](#) [WHAT WE DO](#) [WHERE WE WORK](#) [GET INVOLVED](#) [DOCUMENTS & TOOLS](#) [NEWS & EVE](#)

### FRANCE

Contact	Roles	Organisation	
Laetitia BEDOUET Tel 33 4 88 10 76 39 <a href="mailto:lbedouet@maregionsud.fr">lbedouet@maregionsud.fr</a>	<ul style="list-style-type: none"><li>✔ National Contact Points 21-27</li><li>✔ Monitoring Committee 21-27</li><li>✔ National Controller 21-27</li><li>✔ National Contact Points 14-20</li><li>✔ Monitoring Committee 14-20</li><li>✔ Steering Committee 14-20</li><li>✔ First Level Controller 14-20</li></ul>	Région Provence Alpes Côte d'Azur - Direction Cooperation Euro-Méditerranéenne (DCEM)- Service Coopération Européenne (SCOPE) Hotel de Région, 27 Place Jules Guesde, 13002 Marseille <a href="https://www.maregionsud.fr">https://www.maregionsud.fr</a>	<a href="#">Edit</a> <a href="#">Delete</a>
Christina BEZES-FELDMEYER <a href="mailto:christina.bezes-">christina.bezes-</a>	<ul style="list-style-type: none"><li>✔ Monitoring Committee 21-27</li><li>✔ Monitoring Committee 14-20</li></ul>	ANCT - Agence Nationale Cohésion Territoriale	<a href="#">Edit</a> <a href="#">Delete</a>

## Delete a contact

You can delete the person from the list by clicking on the "Delete" link and confirming in the following dialog box.

## Update a contact

You can change the person's information by clicking on the "Edit" link. A form will appear with the information for that person. Once you have made the changes, you can save them by clicking on the "Update" button.

The screenshot shows a web interface for updating a contact. On the left is a form with the following fields:

- Last name:** BEDOUET
- Telephone:** Tel 33 4 88 10 76 39
- Email:** lbedouet@maregionsud.fr
- Organisation:** Région Provence Alpes Côte d'Azur - Direct
- Address:** Hotel de Région, 27 Place Jules Guesde, 130
- Website:** https://www.maregionsud.fr

On the right, under the heading "CURRENT PROGRAMMING PERIOD 2021-2027", there are three role categories:

- NATIONAL CONTACT POINTS 21-27:** Official National Contact Point for the 21-27 programming period and people concerned by NCP 21-27 publications or emailings. Radio buttons:  Member, appears on the Programme website;  Member, but doesn't appear on the Programme website;  Not a member.
- MONITORING COMMITTEE 21-27:** Official member of the Monitoring Committee for the 21-27 programming period and people concerned by MC 21-27 publications or emailings. Radio buttons:  Member, appears on the Programme website;  Member, but doesn't appear on the Programme website;  Not a member.
- NATIONAL CONTROLLER 21-27:** Official National Controller for the 21-27 programming period and people concerned by NC 21-27 publications or emailings.

Concerning the roles of the person, they are now separated into different roles for each programming period and each role is more detailed. For example, you can no longer select several roles from the same category.

This is a close-up of the role selection interface for the "CURRENT PROGRAMMING PERIOD 2021-2027". It shows the "NATIONAL CONTACT POINTS 21-27" role with the following details:

- Official National Contact Point for the 21-27 programming period and people concerned by NCP 21-27 publications or emailings**
- Radio buttons:  Member, appears on the Programme website;  Member, but doesn't appear on the Programme website;  Not a member.

## PREVIOUS PROGRAMMING PERIOD 2014-2020

### NATIONAL CONTACT POINTS 14-20

Official member of the Committee  Network (People concerned by the Committee publications or emailings)  Not a member

### MONITORING COMMITTEE 14-20

Official member of the Committee  Network (People concerned by the Committee publications or emailings)  Not a member




### STEERING COMMITTEE 14-20

Official member of the Committee  Network (People concerned by the Committee publications or emailings)  Not a member

Add a contact

To add a new person, simply fill in the form at the bottom of the page and click on the "Add the contact" button.

## Add a new contact

Contact	Roles
<p>First name <input type="text"/></p> <p>Last name <input type="text"/></p> <p>Telephone <input type="text"/></p> <p>Email <input type="text"/></p> <p>Organisation <input type="text"/></p> <p>Address <input type="text"/></p>	<h3> CURRENT PROGRAMMING PERIOD 2021-2027</h3> <h4> NATIONAL CONTACT POINTS 21-27</h4> <p>Official National Contact Point for the 21-27 programming period and people concerned by NCP 21-27 publications or emailings</p> <p><input checked="" type="radio"/> Member, appears on the Programme website <input type="radio"/> Member, but doesn't appear on the Programme website <input type="radio"/> Not a member</p> <h4> MONITORING COMMITTEE 21-27</h4> <p>Official member of the Monitoring Committee for the 21-27 programming period and people concerned by MC 21-27 publications or emailings</p> <p><input checked="" type="radio"/> Member, appears on the Programme website <input type="radio"/> Member, but doesn't appear on the Programme website <input type="radio"/> Not a member</p>